

# Notice of Meeting

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## Health and Wellbeing Board

**Wednesday 24 September 2025 at 9.30am**  
in Council Chamber Council Offices  
Market Street Newbury

This meeting can be viewed online at: [www.westberks.gov.uk/hwbblive](http://www.westberks.gov.uk/hwbblive)

**Please note that a test of the fire and lockdown alarms will take place at 10am. If the alarm does not stop please follow instructions from officers.**

Date of despatch of Agenda: Tuesday 16 September 2025

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Gordon Oliver on (01635) 519486  
e-mail: [gordon.oliver1@westberks.gov.uk](mailto:gordon.oliver1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk).



**WestBerkshire**  
C O U N C I L

**Agenda - Health and Wellbeing Board to be held on Wednesday 24 September 2025**  
(continued)

**To:** Councillor Heather Codling, Ben Riley (BOB ICB), Councillor Jeff Brooks, Councillor Patrick Clark, Councillor Nigel Foot, Councillor Denise Gaines, Councillor David Marsh, Councillor Joanne Stewart, Paul Coe, AnnMarie Dodds, Jessica Jhundoo Evans, Dr Janet Lippett, Rebecca Morgan, Gail Muirhead, Sean Murphy, C/Supt Felicity Parker, Dr Matt Pearce, April Peberdy, Rachel Peters, Helen Williamson and Fiona Worby

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# Agenda

## Part I

**Page No.**

### Standard Agenda Items 1

- |   |   |         |
|---|---|---------|
| 1 | <b>Election of Chairman</b><br>To elect the Chairman of the Health and Wellbeing Board for the 2025/26 municipal year.  | 7 - 8   |
| 2 | <b>Election of Vice Chairman</b><br>To elect the Vice-Chairman of the Health and Wellbeing Board for the 2025/26 municipal year.  | 9 - 10  |
| 3 | <b>Apologies for Absence</b><br>To receive apologies for inability to attend the meeting (if any).  | 11 - 12 |
| 4 | <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of the Board held on 6 March 2025.  | 13 - 20 |
| 5 | <b>Actions arising from previous meeting(s)</b><br>To consider outstanding actions from previous meeting(s).  | 21 - 22 |
| 6 | <b>Declarations of Interest</b><br>To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> . | 23 - 24 |



## Agenda - Health and Wellbeing Board to be held on Wednesday 24 September 2025 (continued)

The following are considered to be standing declarations applicable to all Health and Wellbeing Board meetings:

- Councillor Patrick Clark – Governor of Royal Berkshire Hospital NHS Foundation Trust, Governor of Berkshire Healthcare NHS Foundation Trust, and West Berkshire Council representative on the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Partnership; and
- Councillor Jo Stewart – works for the Royal Berks Charity which is part of the Royal Berkshire NHS Foundation Trust, and spouse is Head of Contract Management at the Royal Berkshire NHS Foundation Trust.

7	<b>Public Questions</b> Members of the Health and Wellbeing Board to answer questions submitted by members of the public in accordance with the Meeting Rules contained in the Council's Constitution.	25 - 26
8	<b>Petitions</b> Councillors or Members of the public may present any petition which they have received.	27 - 28
9	<b>Health and Wellbeing Board Membership</b> Purpose: To agree any changes to Health and Wellbeing Board membership.	29 - 30

## Items for discussion

### Strategic Matters

10	<b>Pharmaceutical Needs Assessment</b> Purpose: To approve the West Berkshire Pharmaceutical Needs Assessment 2025-2028.	31 - 164
11	<b>Director of Public Health Annual Report 2025</b> Purpose: To share the Director of Public Health (DPH) Annual Report 2025 with the Health and Wellbeing Board. The focus of the 2025 report is 'Setting the Foundations for Lifelong Health'.	165 - 220

**Agenda - Health and Wellbeing Board to be held on Wednesday 24 September 2025**  
(continued)

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|----|--|-----------|
| 12 | <b>Better Care Fund Plan</b><br>Purpose: To gain formal sign-off for West Berkshire's Better Care Fund Plan 2025-2026.   | 221 - 262 |
| 13 | <b>Response to the LGA Review of the Health and Wellbeing Board</b><br>Purpose: This report presents the findings of the Local Government Association (LGA) review of the West Berkshire Health and Wellbeing Board, and sets out proposals for how the Board could revise its governance arrangements and working practices in response to the feedback received. | 263 - 294 |

## Items for Information Only

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|----|---|-----------|
| 14 | <b>ICB Update</b><br>Purpose: To provide an update on behalf of the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board.  | 295 - 300 |
| 15 | <b>Changes to Pharmaceutical Services</b><br>Purpose: To provide details of recent and planned changes to pharmaceutical services in West Berkshire and advise the Health and Wellbeing Board on the implications for the West Berkshire Pharmaceutical Needs Assessment. This includes the response submitted in relation to the unforeseen benefits application for a new pharmacy at 73a Royal Avenue, Calcot. | 301 - 304 |
| 16 | <b>Health and Wellbeing Board Sub-Group Updates</b><br>Purpose: To provide a summary of recent activities and future actions for each of the Health and Wellbeing Board Sub-Groups.   | 305 - 316 |
| 17 | <b>Members' Question(s)</b><br>Members of the Health and Wellbeing Board to answer questions submitted by Councillors in accordance with the Meeting Rules contained in the Council's Constitution.<br><br><i>(Note: There were no questions submitted relating to items not included on this Agenda.)</i>  | 317 - 318 |



## Standard Agenda Items 2

- 18     **Health and Wellbeing Board Forward Plan**     319 - 320  
An opportunity for Members of the Health and Wellbeing Board to suggest items to go on to the Forward Plan.
- 19     **Future meeting dates**
- 11 December 2025
  - 5 March 2026
  - 7 May 2026

*Sarah Clarke.*

Sarah Clarke  
Executive Director: - Resources

If you require this information in a different format or translation, please contact Gordon Oliver on telephone (01635) 519486.

